

## **SOLICITATION SUBMISSION FORM**

Title 27 of the District of Columbia Municipal Regulations, Chapter 13, Section 1300.6, and 1300.7 (as amended), requires that each solicitation with an estimated price of one hundred thousand dollars (\$100,000) or above shall appear at least once in a newspaper of general circulation....; and that solicitation notices shall be posted to an Internet site that provides for advertisement of solicitations.

Please make sure to completely fill-in the following areas. Failure to do so will result in
delays of processing.
All contract award information is required to be in Microsoft Word format.
DEPARTMENT/SCHOOL/PROGRAM NAME: Office of Contracts and Acquisitions
POC Name: <u>Laura Montoya</u> Telephone #: <u>202-442-5112</u> Fax#: <u>202-442-5634/5039</u> .
POC E-Mail Address: laura.montoya@dc.gov

Item	Description
Solicitation Number	GAGA-2010-R-0081
Caption	Title I Professional Development Services
Work Site Location	TBD (anticipated to be throughout the different schools and homeless shelters)
Market Type/NIGP Code	Open Market
Primary Contact Person	Laura Montoya
Primary Contact Phone	202-442-5112
Primary Contact E-mail	laura.montoya@dc.gov
Primary Contact Fax (optional)	202-442-5634/5093
Alternate Contact Person	Franklin Austin
Alternate Contact Phone	202-442-5112
Alternate Contact E-mail	Franklin.austin@dc.gov
Alternate Contact Fax	202-442-5634/5093
Solicitation Advertising Date	Monday, April 5, 2010
Solicitation Issuance Date	Monday, April 5, 2010
Solicitation Pick-Up Location	1200 1 <sup>st</sup> St, NE, 11 <sup>th</sup> Floor, Washington D.C. 20002
Solicitation Fee - Board Number	N/A
IFB Opening Date/Time	N/A
RFP Closing Date/Time	Monday, April 26, 2010 @ 2:00 pm EST.
Pre-Proposal/Bid Conference Date	Thursday, April 8, 2010 @ 11:00 am EST.
Pre-Proposal/Bid Conference Time	11:00 am EST
Deadline for Vendor Questions	Monday, April 12, 2010
Date of Responses:	Answers will be posted on this website in the form of an Amendment between April 14 and April 16, 2010.
Pre-Proposal/Bid Conference Location	1200 1 <sup>st</sup> St, NE, 11 <sup>th</sup> Floor, Washington D.C. 20002

	Synopsis:	The District of Columbia Public Schools, Office of Contracts and Acquisitions, on behalf of the Office of Federal Programs (OFP) is seeking qualified contractors to provide specialized training in the areas of math and reading to Classroom teachers of Title I participants attending private schools within the District.
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